

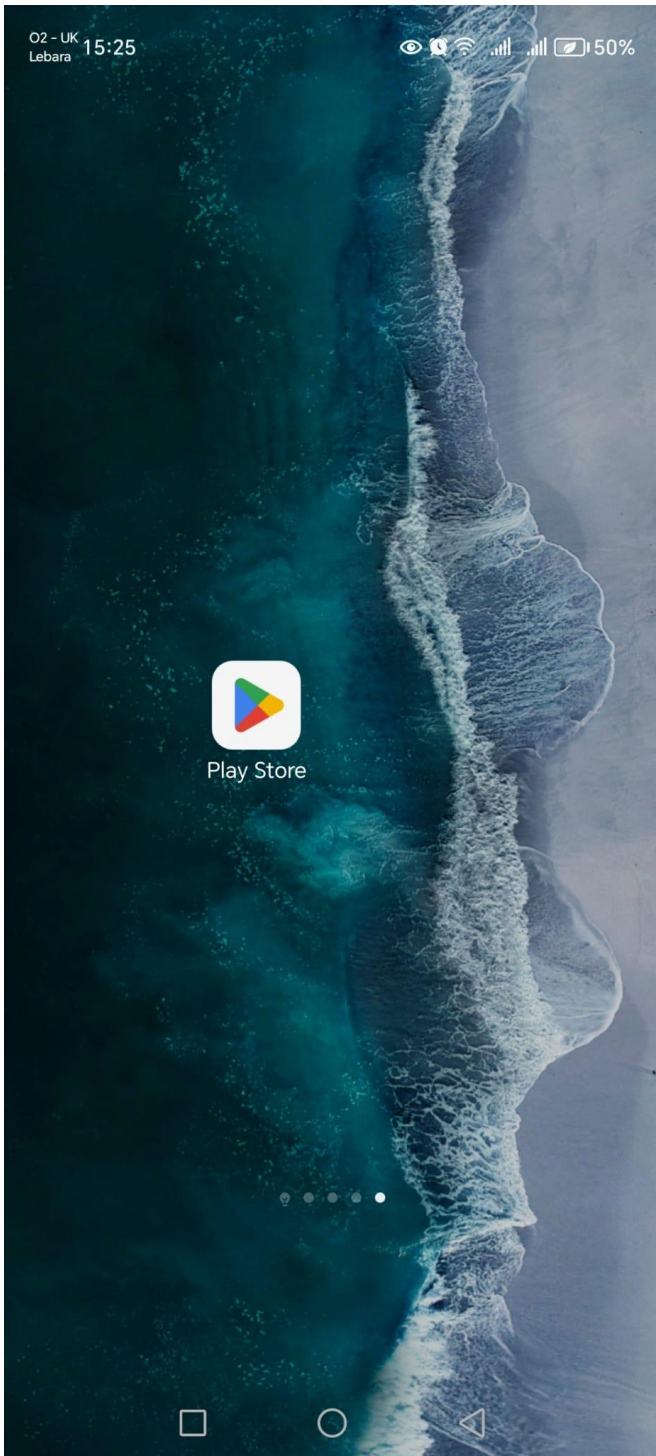
3CX: Setting Up 3CX on Mobile

What will be covered:

- How to set up the 3CX soft phone on your phone.
-

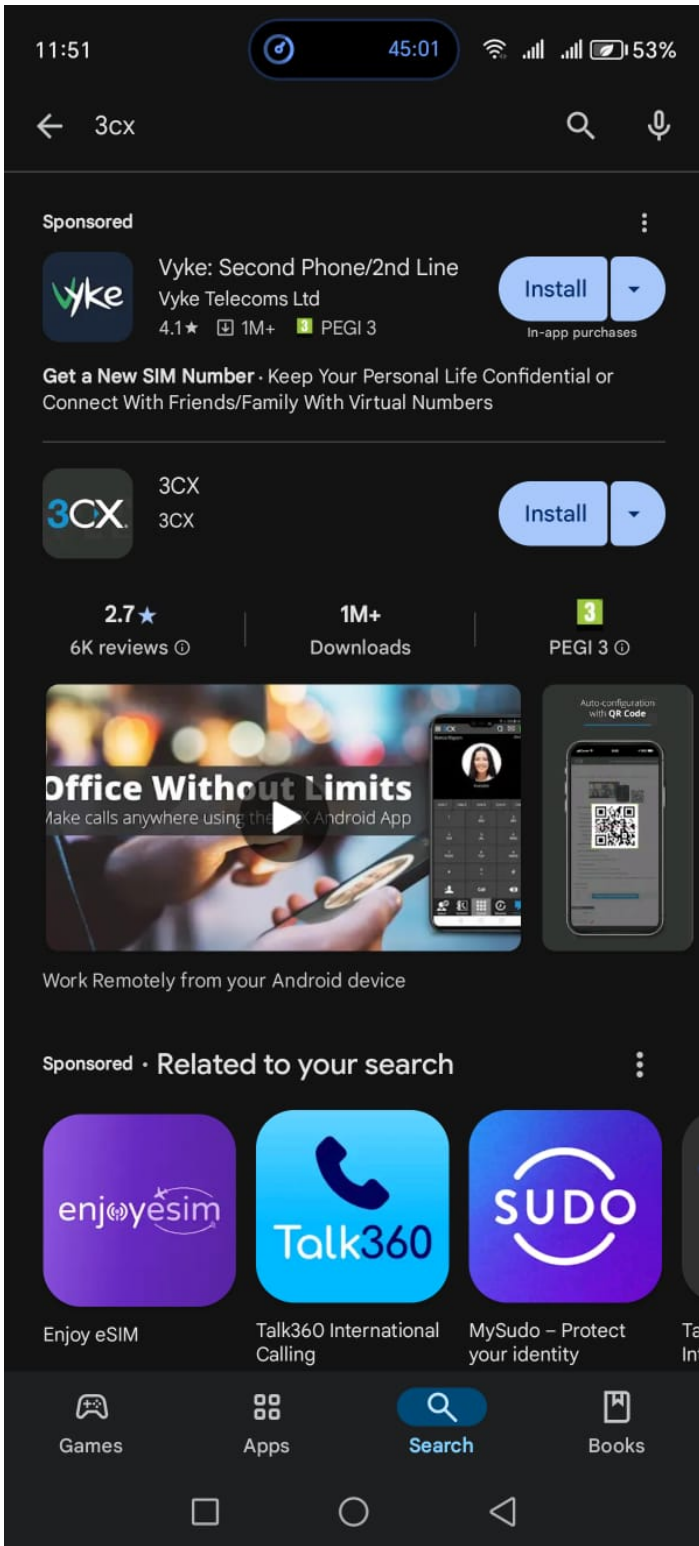
1. Open Google Store /Apple Store

Open the google store or Apple store and search 3CX.



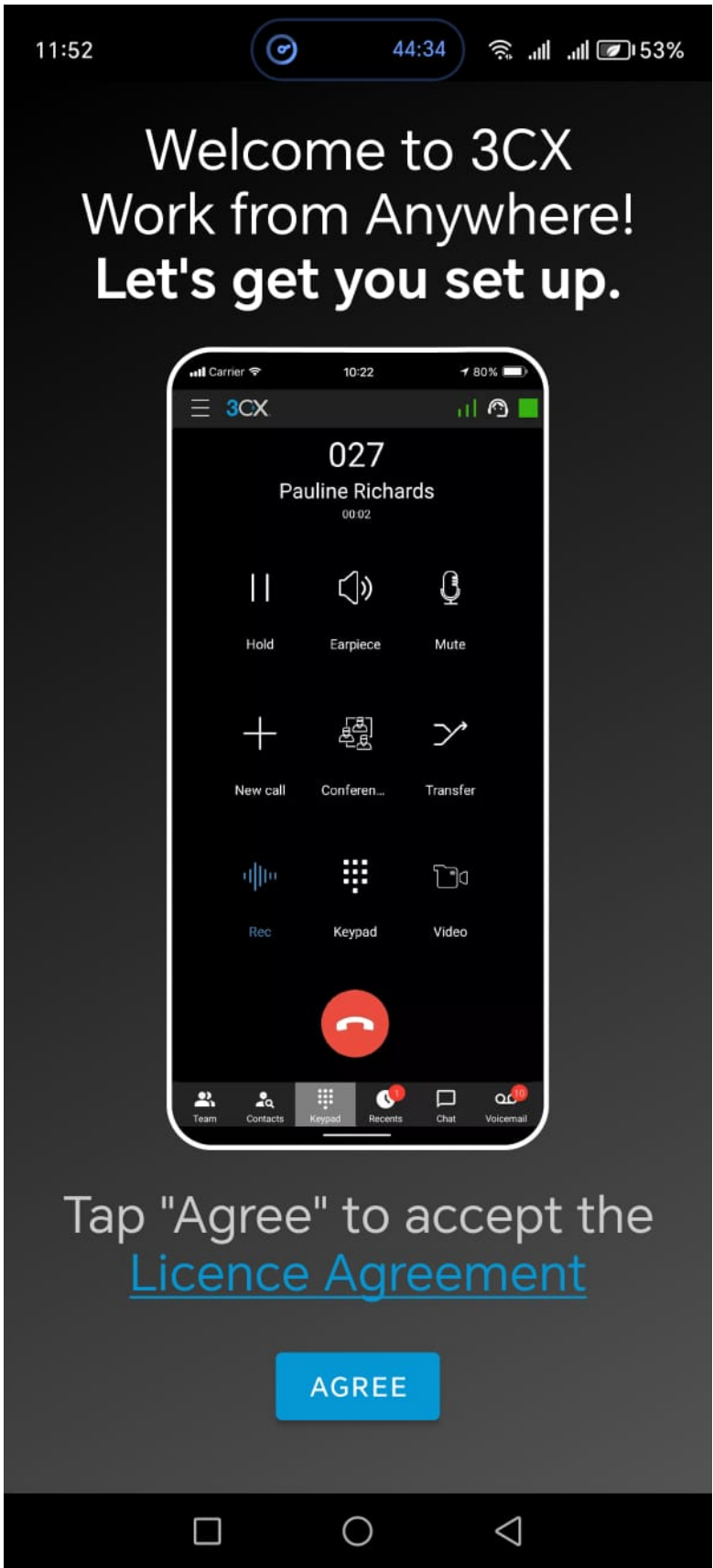
2. Search & install 3CX

Click install or download on the 3CX App.



3. Open 3CX Mobile Application

Open the app and click agree on Welcoming screen



Tap "Agree" to accept the [Licence Agreement](#)

AGREE

4. Scan QR Code

The QR code is found in your 3CX web client, Alternatively if you are unable to access the web client, contact IT support for the your 3CX QR code.



Log into your Web Client and press on the QR code icon next to the dialer

Install the 3CX App!

Voice/Video call and chat with colleagues

1. Install the [Android](#) app



2. Open the app and point your phone to this QR code



OK

[SCAN QR CODE](#)

[I don't have a QR code](#)



5. Check your Inbox

A "**Welcome to 3CX**" email should have been sent to your email address. Check your inbox for this email. This email contains your extension number and the link to the 3CX Web client - "**Click Here**" link. Make note of your extension number.

Login to your account

[CLICK HERE](#)

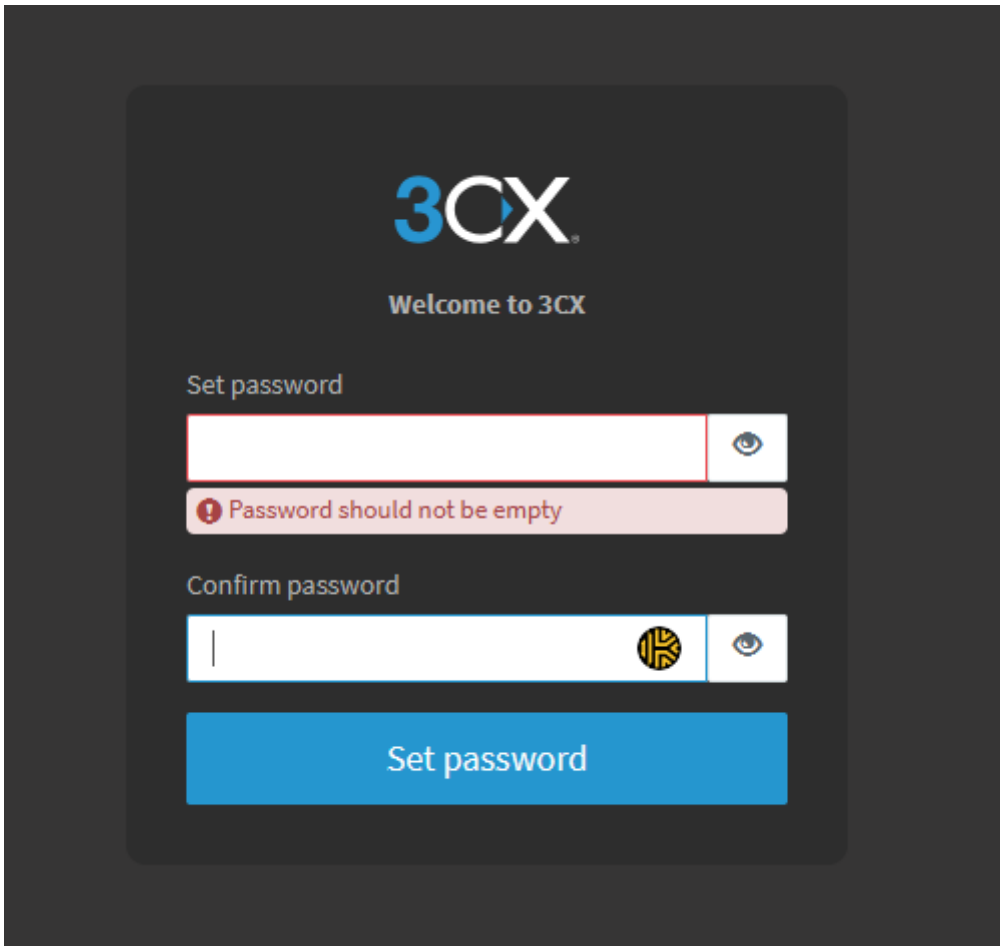
First time you need a password, then login with _____ and the password.

Your Account Details

1. Your extension number is **301**
2. Login at <https://3cx3cx.3cx.uk>: /webclient
- 3.
4. Check your voicemail by dialing **666** and entering your PIN
5. Your voicemail PIN is **6695**
6. Host Meetings in your Personal Virtual Meeting Space:

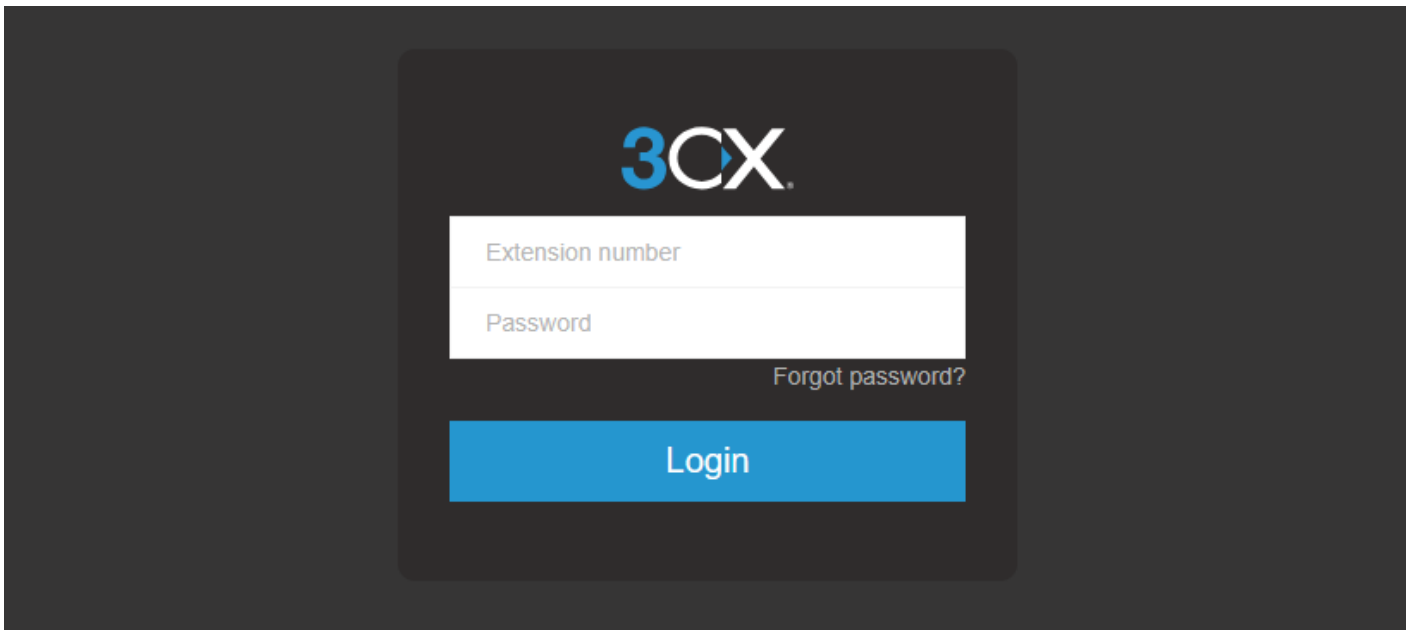
6. Create a new password

You will be prompted to enter a new password if you have not already used the 3CX Web Client before.



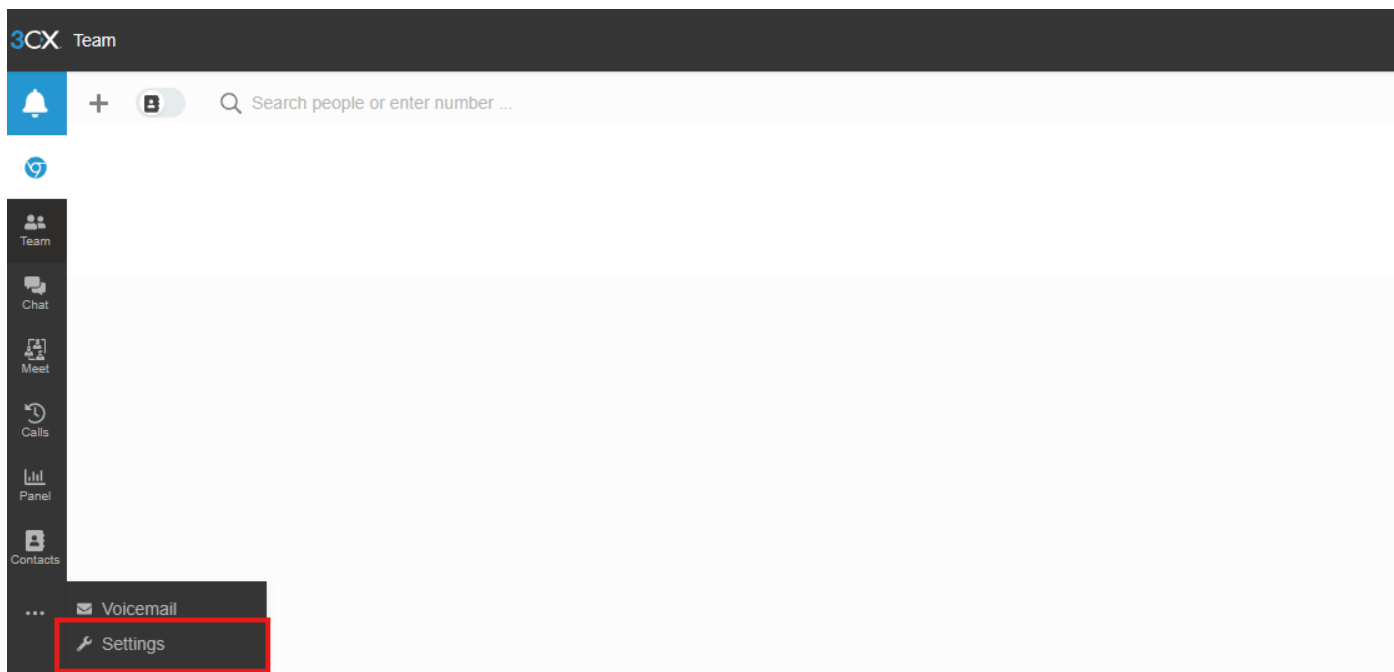
6. Login to 3CX Web Client

Enter you extension number and you password.






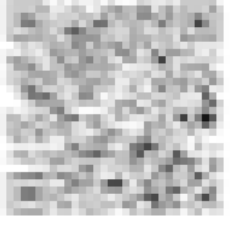






6. Go to the Settings

On the left side click the "... " > Settings.



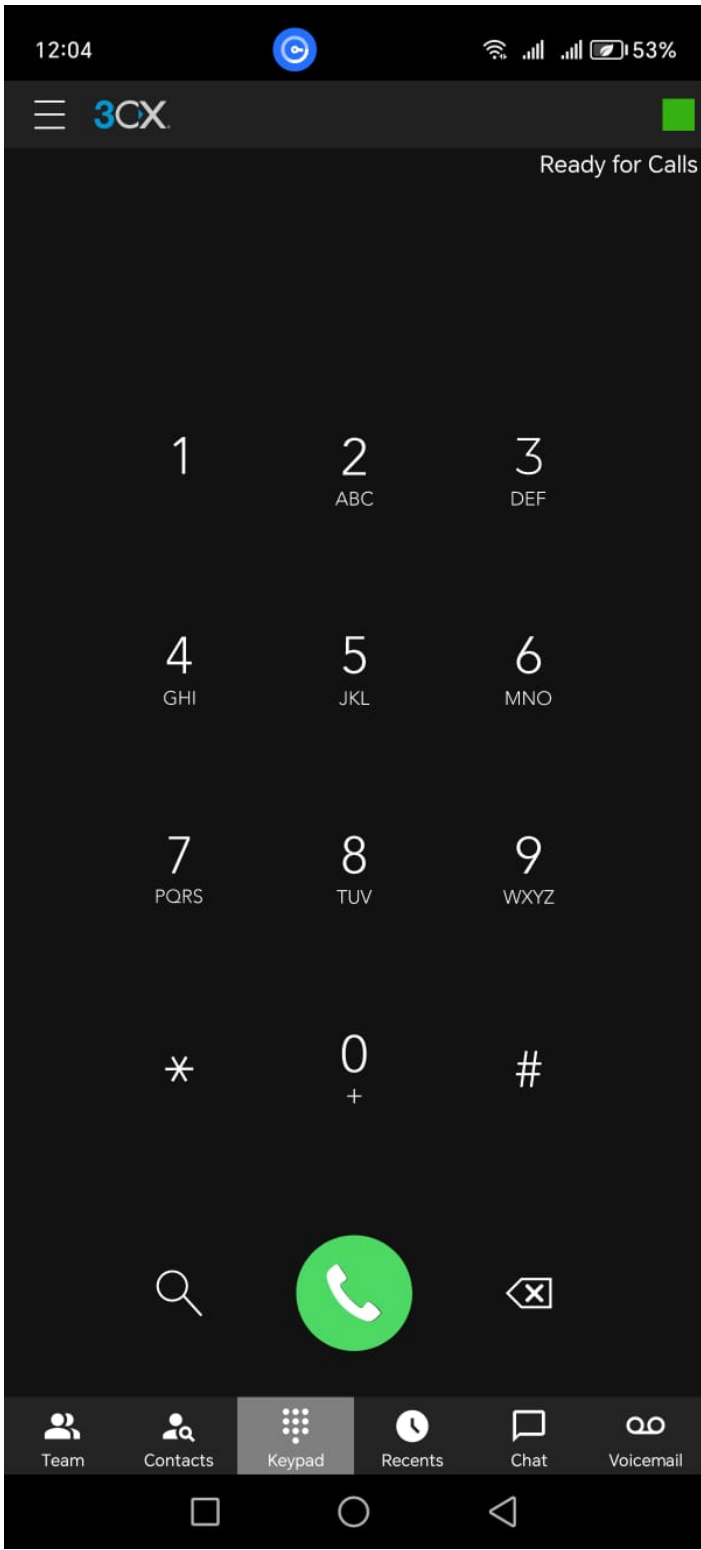
6. Locate Scan QR Code page

Click the scan QR code, the QR Should appear. Use your phone alongside the 3cx Mobile app to scan the code.

| | | |
|-----------------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------|
|  | General | Scan QR code |
|  | Chat | Scan this QR code from the 3CX Android or iOS app to provision it for this extension |
|  | Audio/Video |  |
|  | View | |
|  | Call Forwarding | |
|  | Greetings | |
|  | Integration | |
|  | Scan QR code | |
|  | BLF | |

6. 3CX Soft Phone

Finally you should be presented with your 3CX Soft Phone.



Revision #6

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