VPN & Remoting

Documentation on OpenVPN

- OpenVPN GUI: How to start a VPN connection
- OpenVPN Connect: How to Start a VPN connection
- Remote Desktop | Enabling Multiple Monitors

OpenVPN GUI: How to start a VPN connection

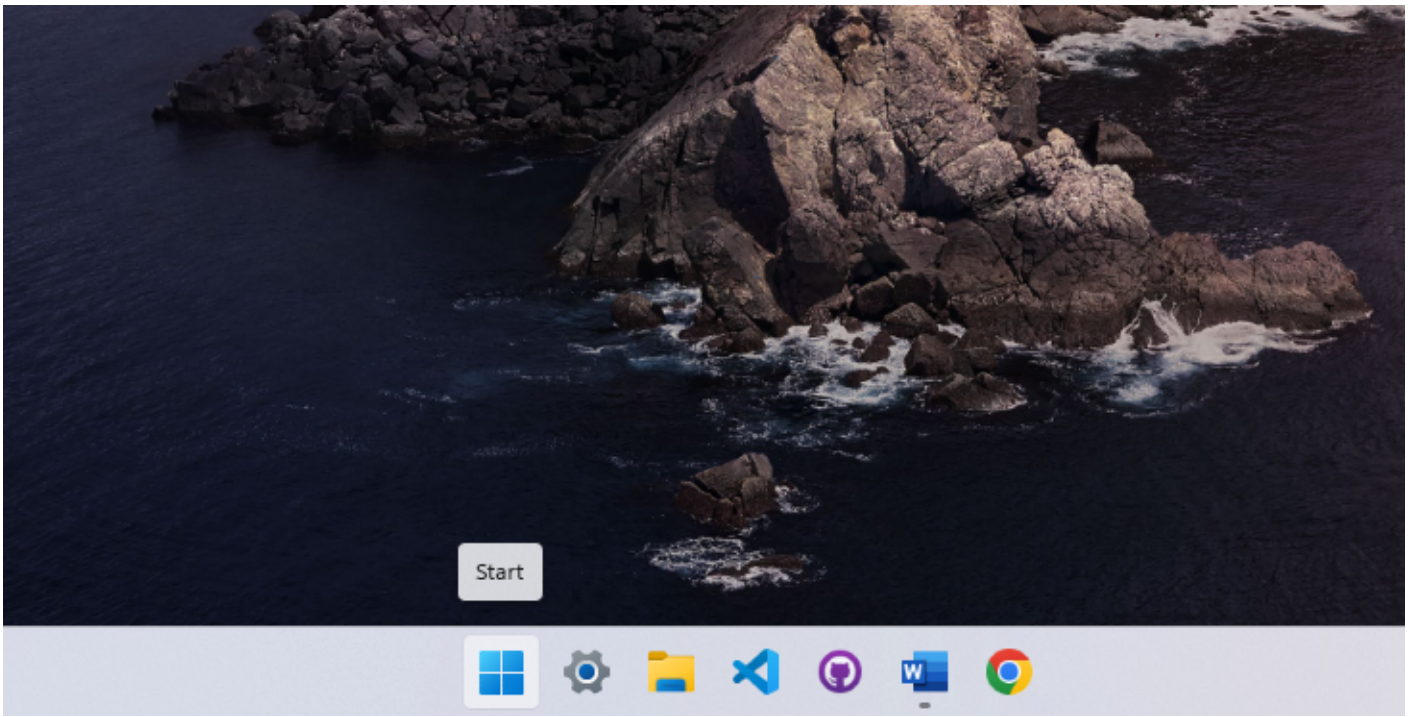
What will be covered:

- How start the OpenVPN Application
- How to start a VPN Connection

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1. Open the Start Menu

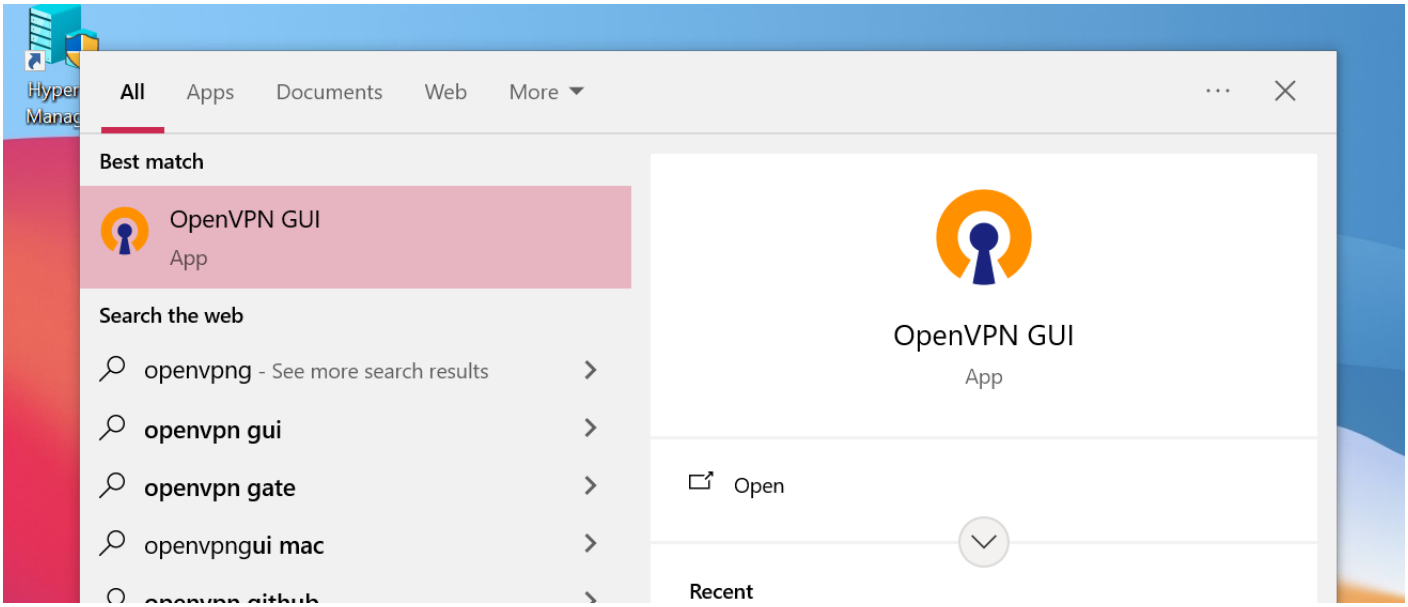
Press the **Windows** key on your keyboard to bring up the Start Menu.



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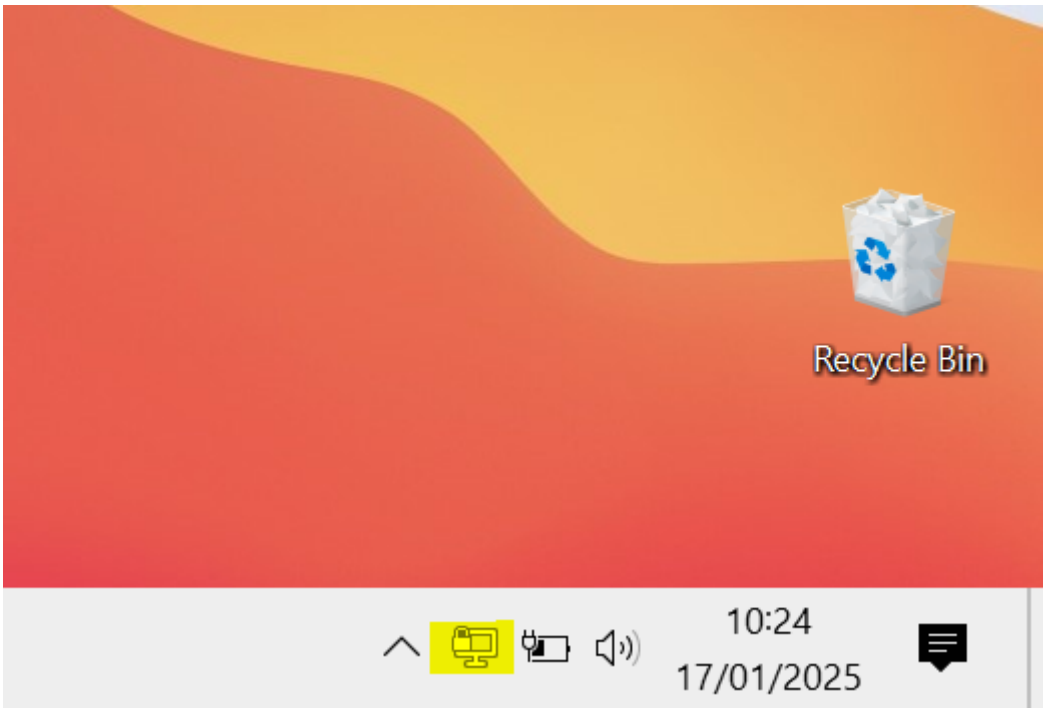
2. Search for OpenVPN GUI

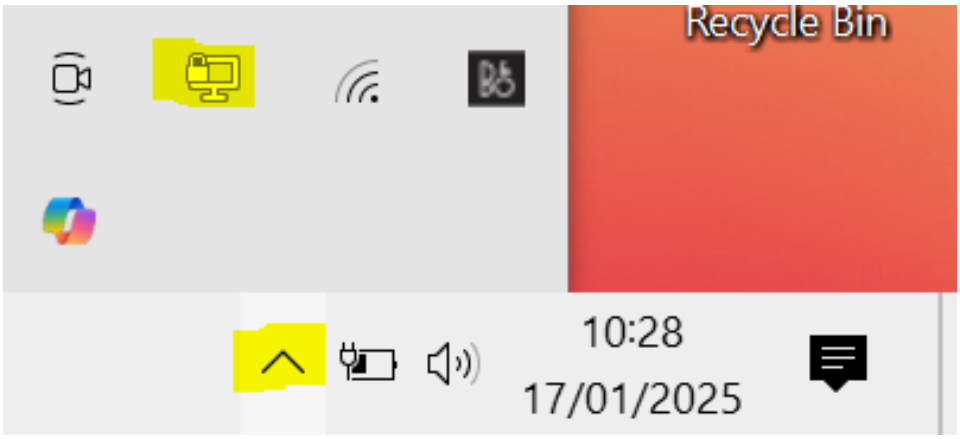
Type **OpenVPN** in the search bar, then press **Enter** to open it.



3. Open the VPN Application

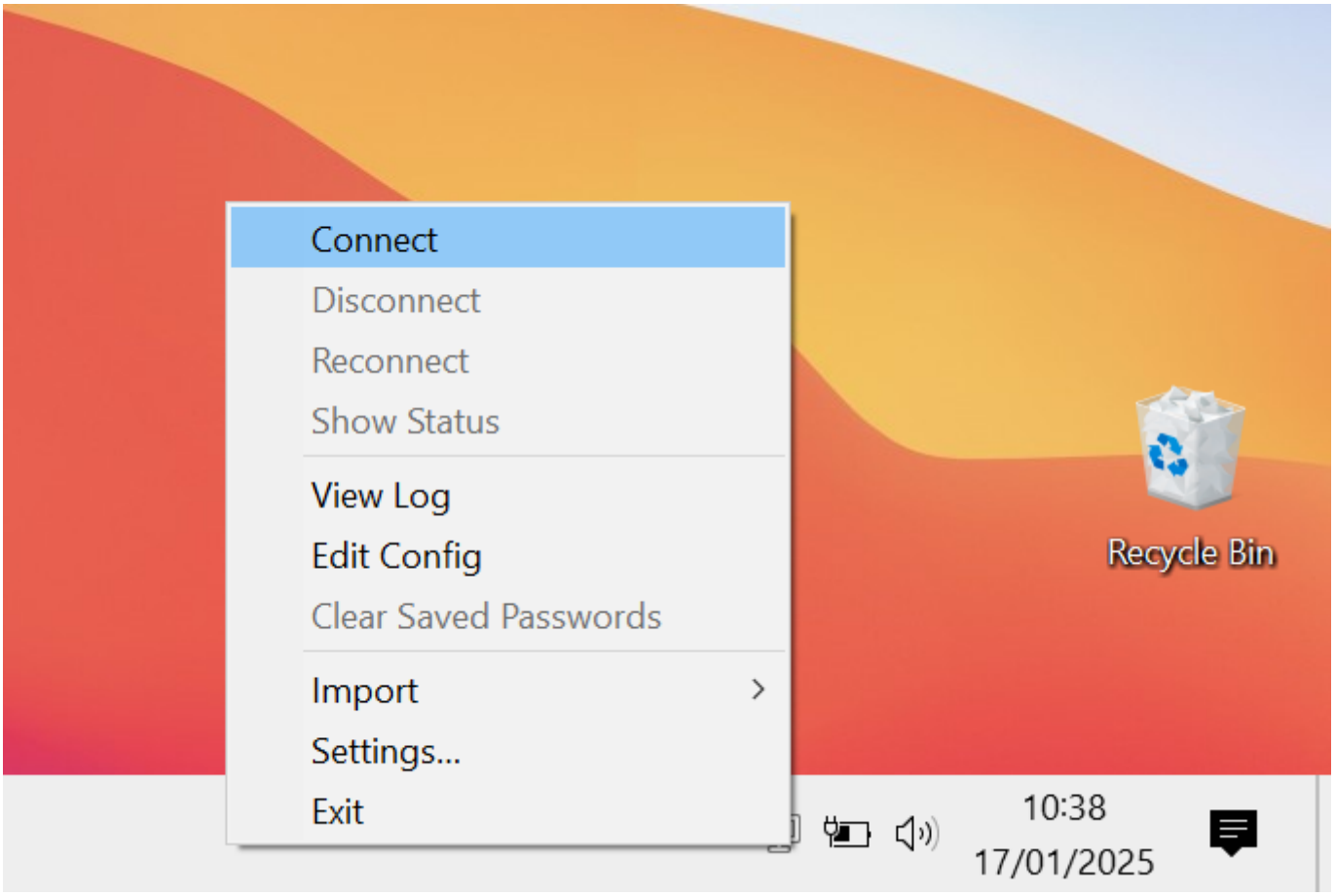
Once **OpenVPN** has started a desktop icon with lock should appear **bottom right** of your screen. If you are unable to see it, navigate to the up-arrow menu icons and drag it down to the taskbar. **Right Click the icon to open the OpenVPN Menu.**





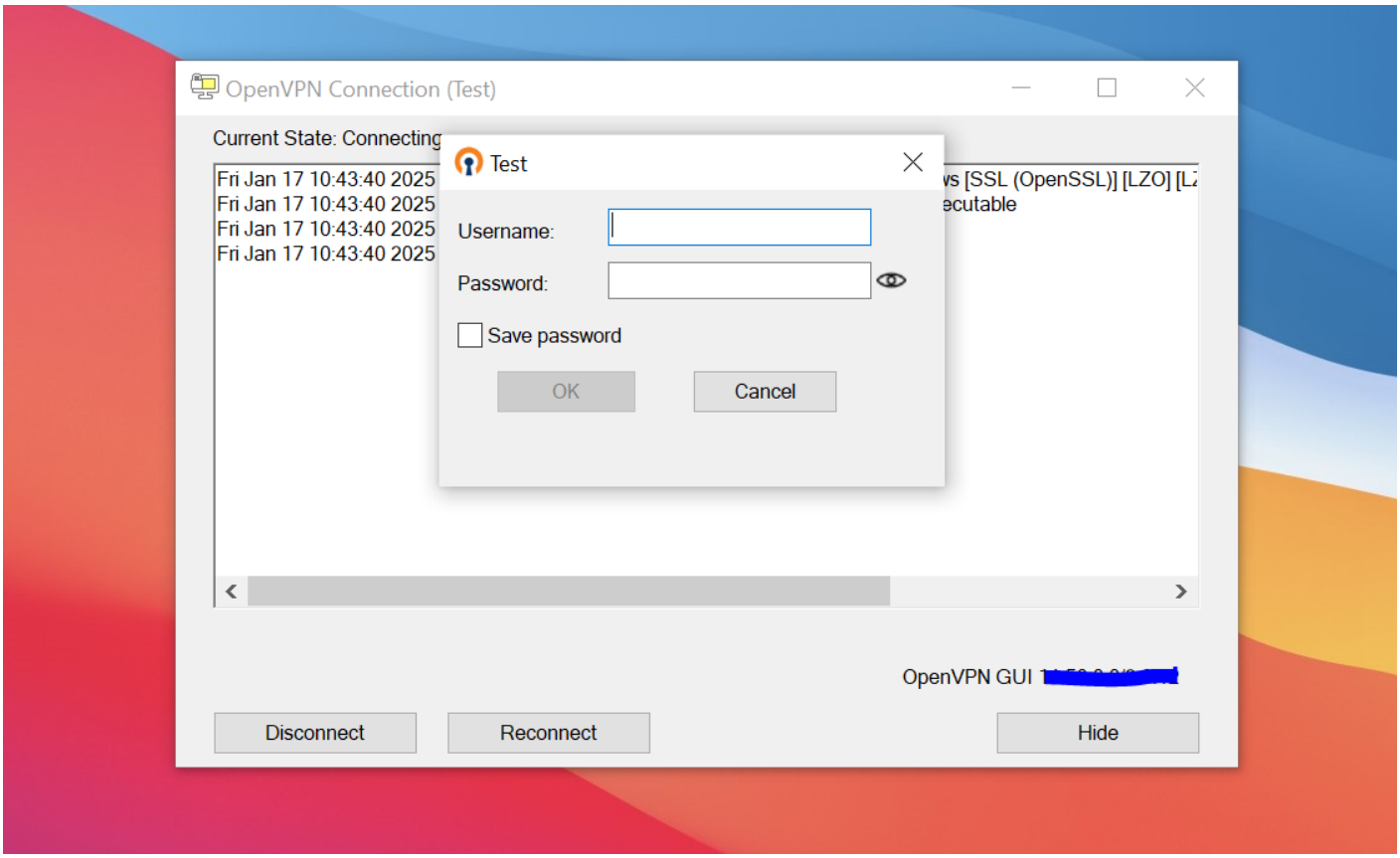
4. Check available VPN connections

A VPN connection should all-ready be available to connect to. If no VPN connection are present then contact IT support.



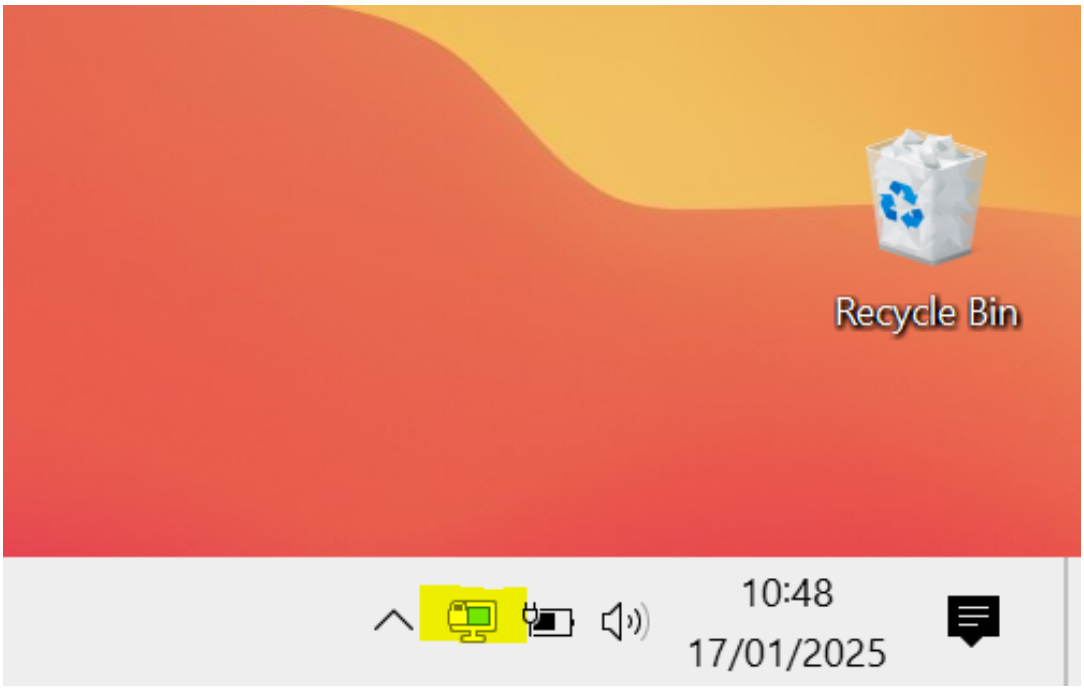
5. Connect to a VPN

Right click the VPN connection and click connect on the new menu that appears. It should ask you for authentication before a VPN link can be established. This would of been provided by your MSP.



6. Verify connection

Finally, after the connection has been successful, you should be notified that the connection has been established. You should also see the Icon changing to green.


Recycle Bin
10:48
17/01/2025

OpenVPN Connect: How to Start a VPN connection

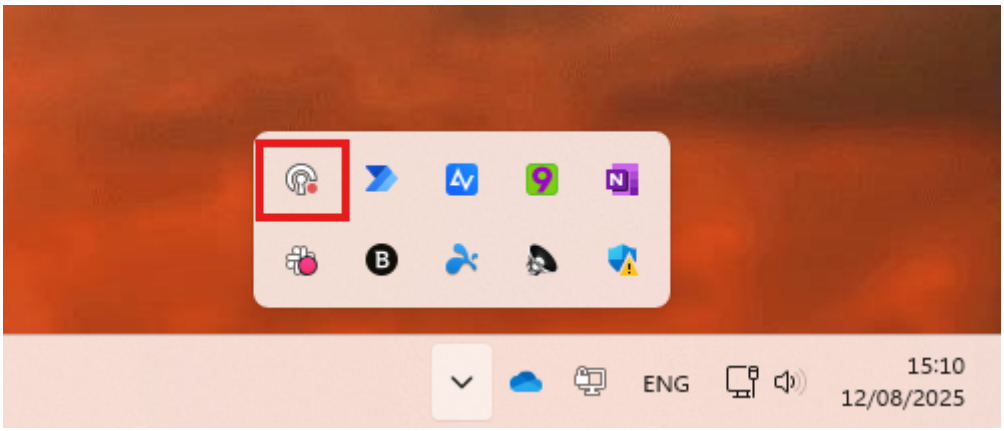
Quick guide showing how to connect to a VPN via the OPENVPN CONNECT software.

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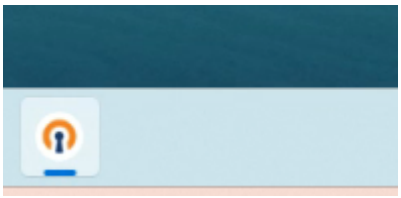
1. Open Tray Icon

In the tray, Find the icon below.

If the Application doesn't appear in the tray, Click the windows button and search "OpenVPN Connect". Open the Application.



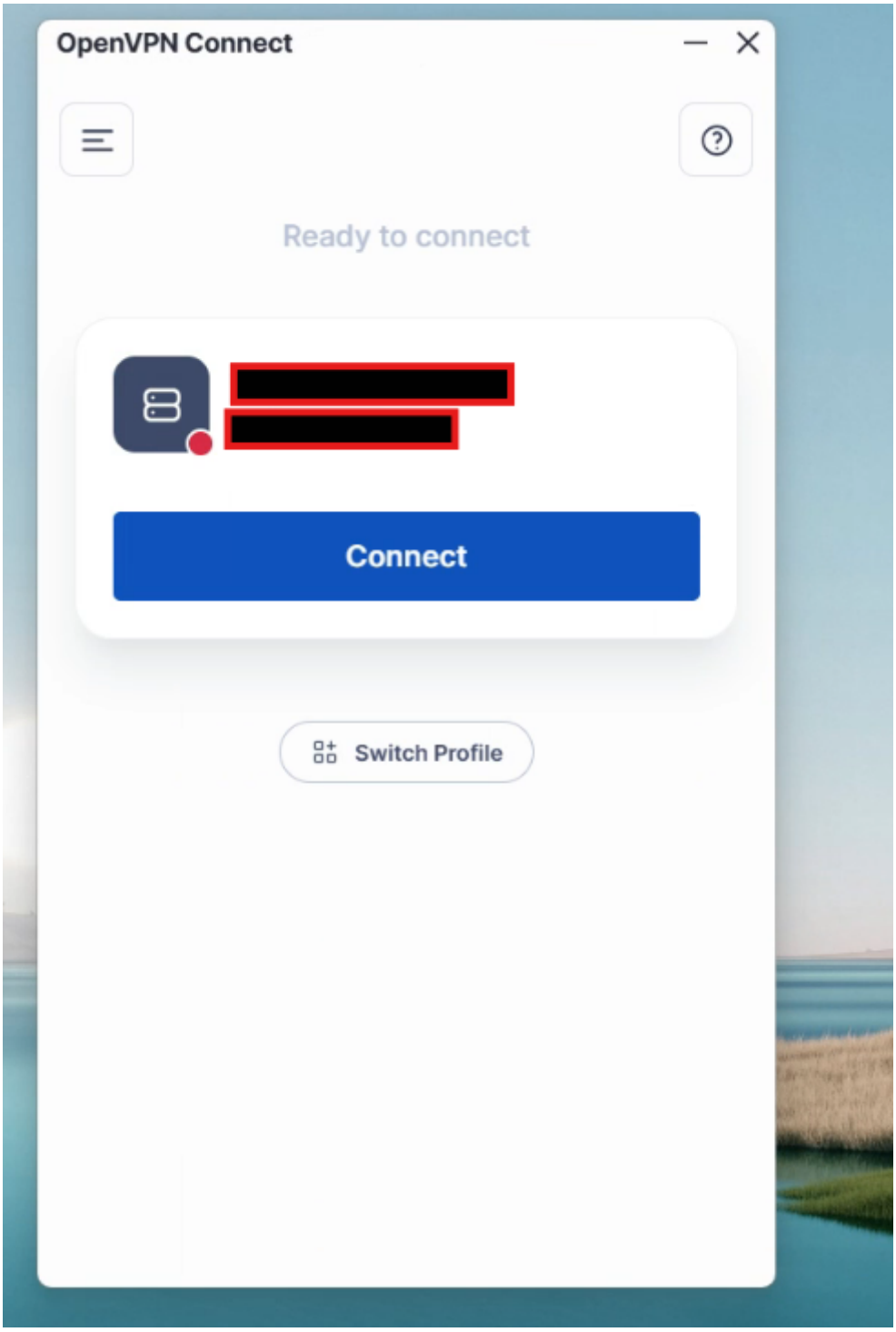
OR



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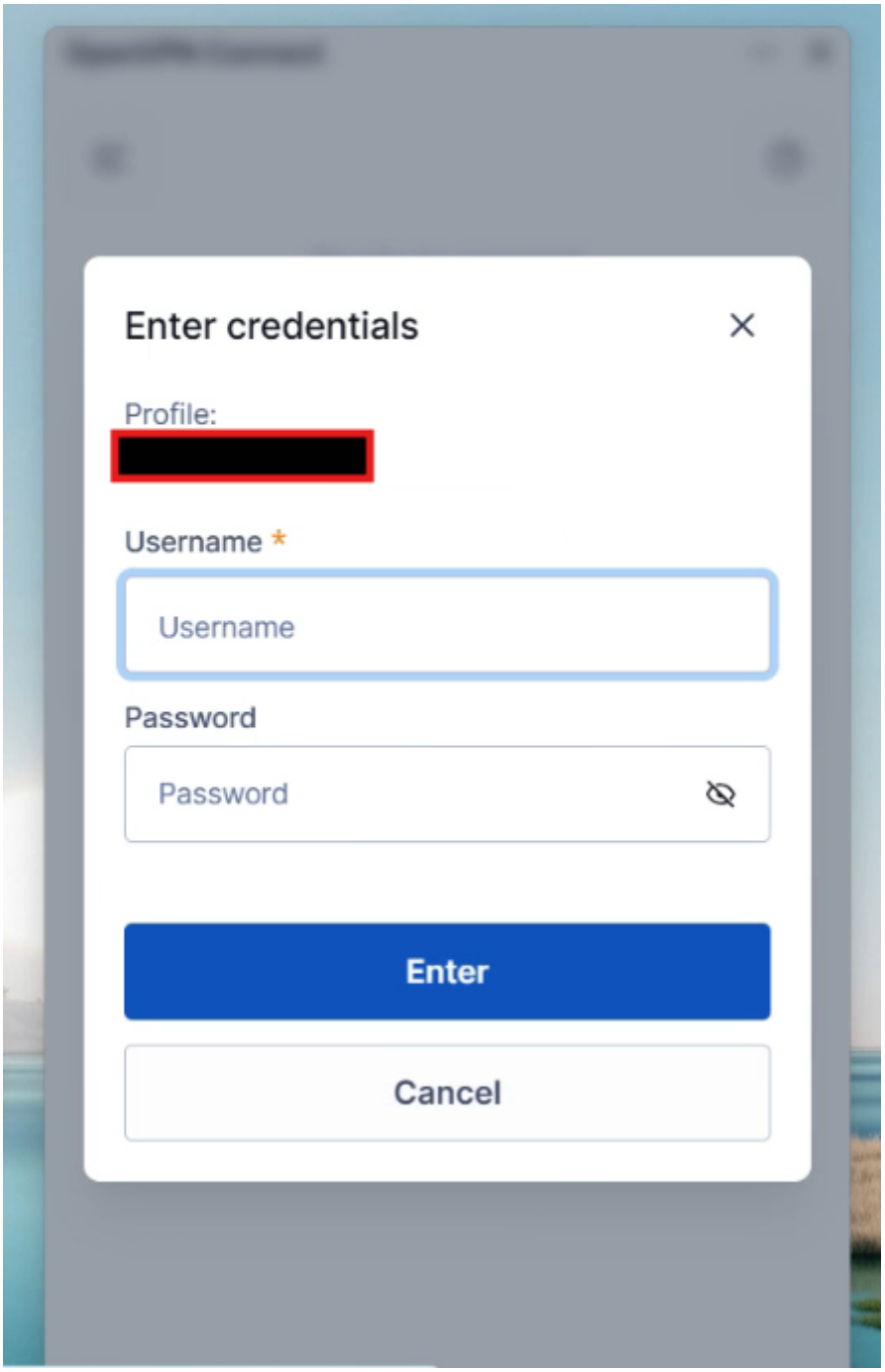
2. Select the VPN Configuration

Click Connect.



3. Enter in your credentials (If they are not autosaved)

This might be related to your computer login or a credential we have provided you with.


Enter credentials
Profile:
[redacted]
Username *
Username
Password
Password
Enter
Cancel

Remote Desktop | Enabling Multiple Monitors

Quick and Easy Guide Showing How to Enable "Use All My Monitors" in Remote Desktop

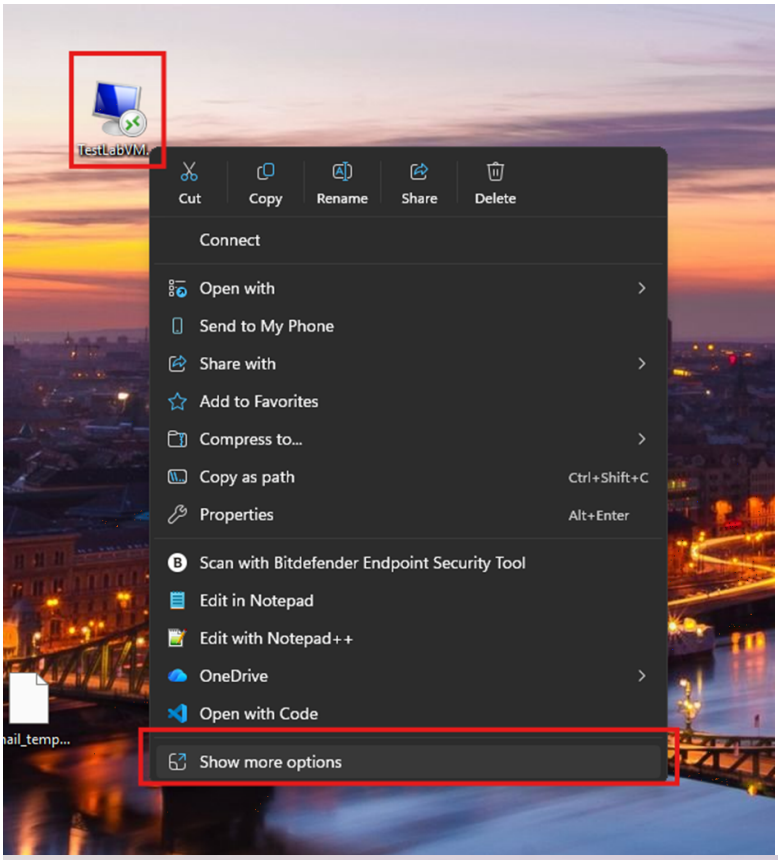
This option must be ticked if you want to see your other monitors in the remote session.

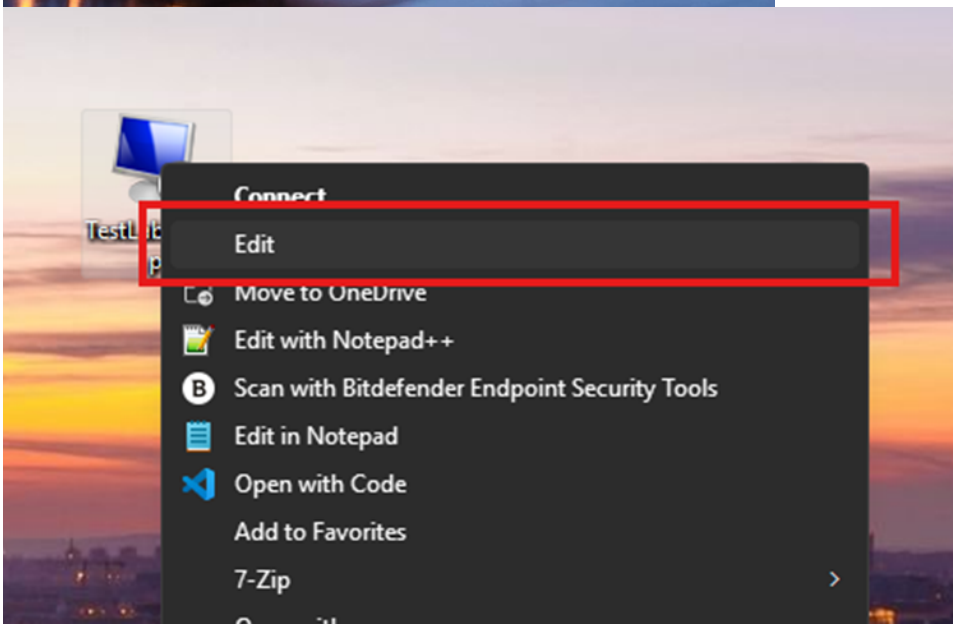
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1. Editing Remote Desktop Configuration - Right Click edit

Find the Remote Desktop icon file you want to configure. Right-click > Show more options > Edit.

On Windows 10, you won't see "Show more options." Instead, you will see the Edit button instantly.

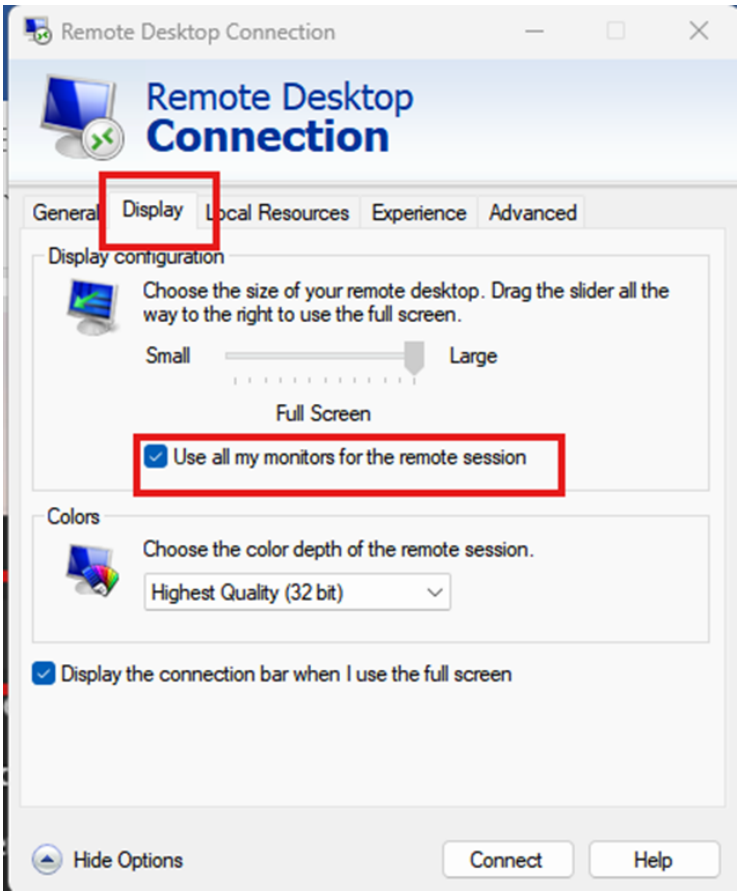




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2. Enabling the multiple screen option - Display settings RDP

Now, inside the RDP settings for the RDP file, click Display. Then, make sure "Use all my monitors for the remote session" is ticked, as shown in the image below.



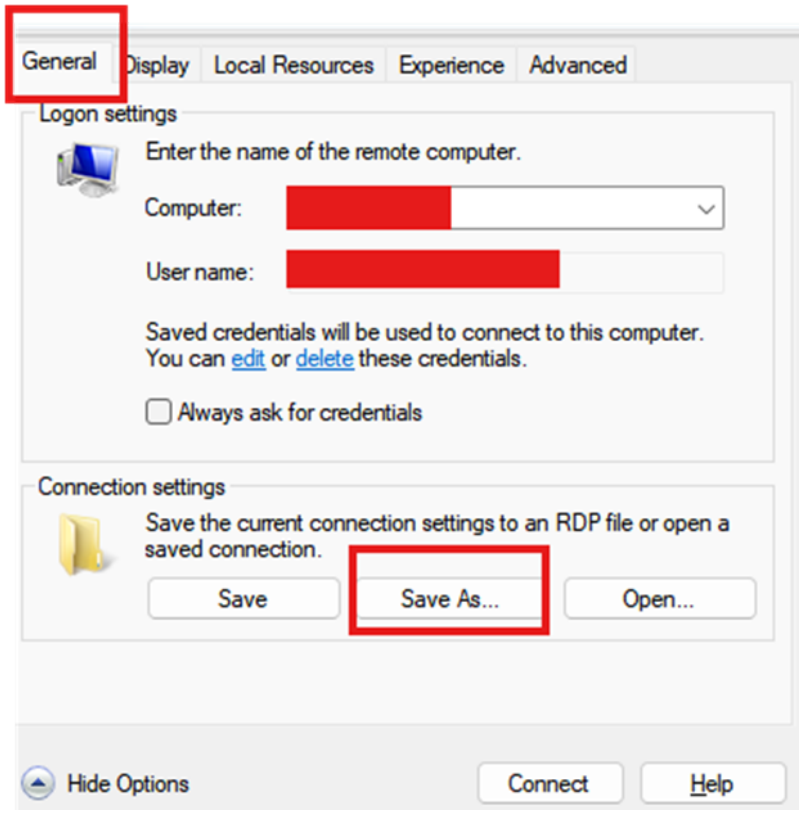
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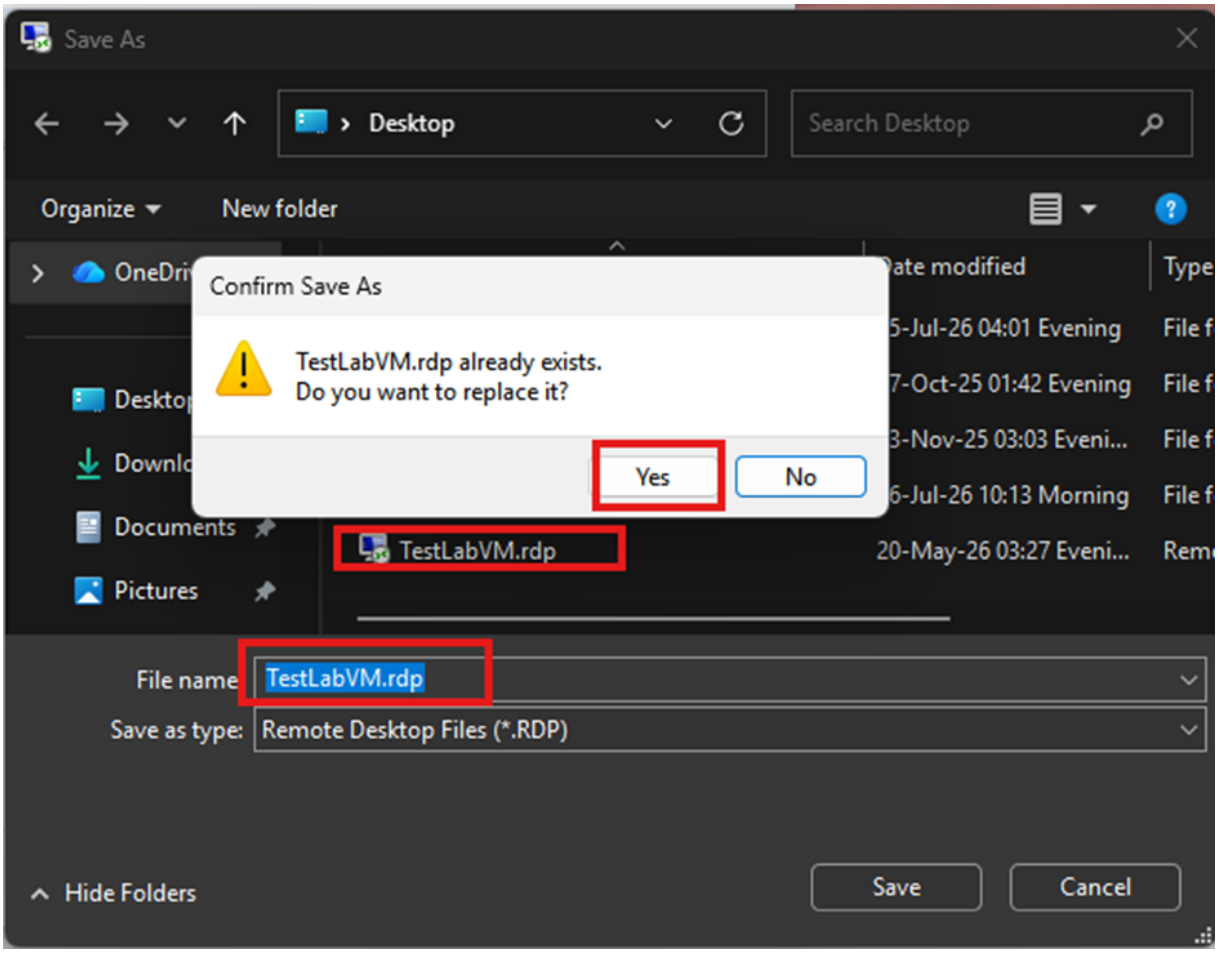
3. Saving and Overwriting current RDP file - Save as

Inside the RDP settings, click on the General tab > Save As.

Next, make sure you are in the same folder that the RDP file is in, then, keeping the same name, click Save.

This will prompt Windows to ask you if you wish to overwrite the file. Click Yes.





4. Open the RDP file

Now go back to the RDP file, double-click it, and connect to the remote.

Now you should see your other monitors displaying the remote session as well.

